

COLLEGE OF MASS COMMUNICATION AND MEDIA  
ARTS

NEW MEDIA CENTER

(Referencing from School of Journalism)

**735.01 Student Time Sheets**

Dates: 1970 -  
Volume: Negligible  
Annual Accumulation: Negligible  
Arrangement: Alphabetical

This record series contains the time sheets students fill out weekly, showing the hours they worked.

This item supersedes State Records Application 87-63, item 427, to provide for the incorporation of the file series into this revised records disposition application. (No change in the previously approved disposition is proposed.)

**Recommendation:** Retain two (2) years in office, then dispose of.