

**STUDENT HEALTH PROGRAM
STUDENT EMERGENCY DENTAL SERVICE**

180.01 Student Dental Records (Originals)

Dates: 1977 -
Volume: 30 Cu. Ft.
Annual Accumulation: 3 Cu. Ft.
Arrangement: Alphabetical

 This record series contains X-rays, charts and notes on prescriptions on students who have emergency dental needs that were evaluated and often treated by the Student Emergency Dental Service (SEDS). SEDS was administered by the School of Technical Careers until 1983, when the Student Health Program assumed this responsibility.

Recommendation: Retain in office for two (2) years, then microfiche dental records for permanent retention and dispose of paper records provided no litigation is pending or anticipated.