

## STUDENT HEALTH CENTER/LAB

160.01

### Lab Results and Requests File (Duplicates)

Dates:	1970 -
Volume:	24 Cu. Ft.
Annual Accumulation:	1 1/2 Cu. Ft.
Arrangement:	Chronological

This record series contains results of lab tests and requests for the release of the results of lab tests conducted by the Lab at the Student Health Service. The original lab test results are maintained in the students' medical files.

**Recommendation:** Retain in office for one (1) year, then dispose of (by shredding) provided the original is placed in the patient's file and all audits have been completed under the supervision of the Auditor General, if necessary, and no litigation is pending or anticipated.